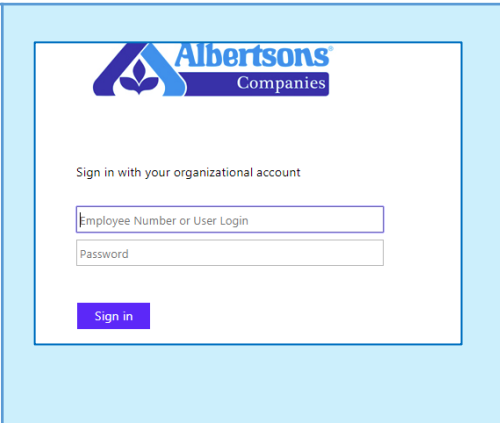


MULTI-FACTOR AUTHENTICATION – MS AUTHENTICATOR (DESKTOP REGISTRATION)



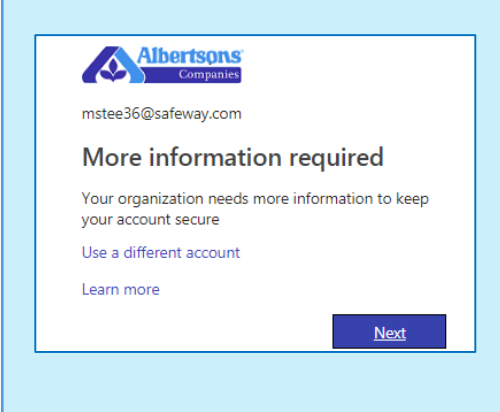
STEP 1:
Using your desktop computer, ENTER <https://aka.ms/proofup?whr=safeway.com> into your browser.



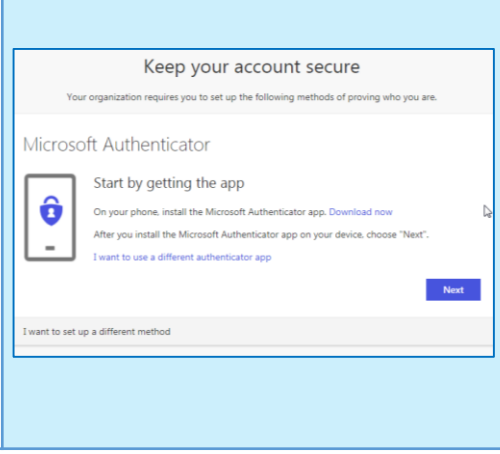
STEP 2:
SELECT No



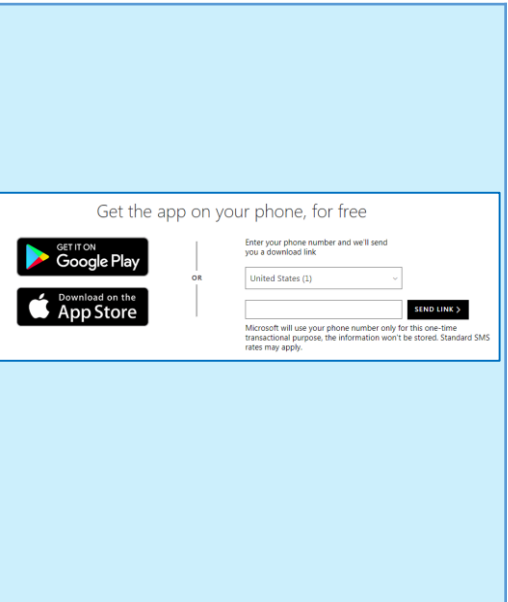
Step 3:
CLICK "Next" to begin the Multi-factor Authentication (MFA) registration



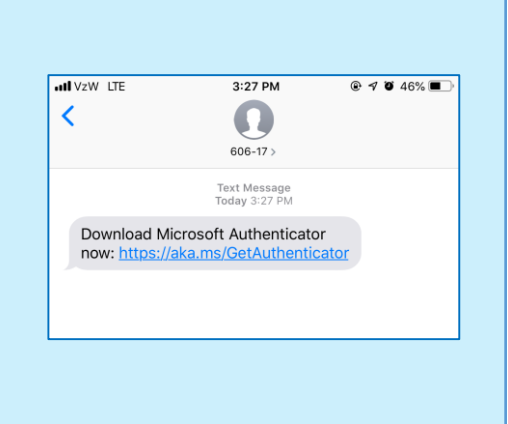
STEP 4:
To choose to receive the second factor via the Microsoft Authenticator app, click "Download Now."



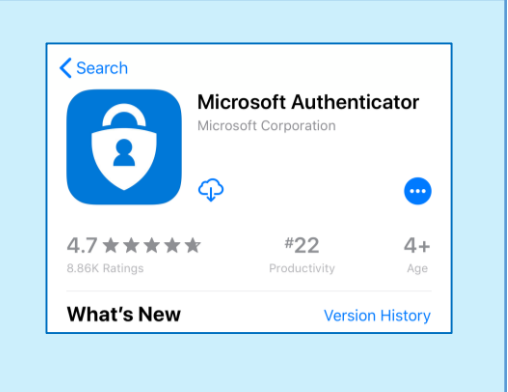
STEP 5:
ENTER your phone number and have a download link for the Microsoft Authenticator app sent to your mobile phone. Enter your phone number and CLICK "Send Link."



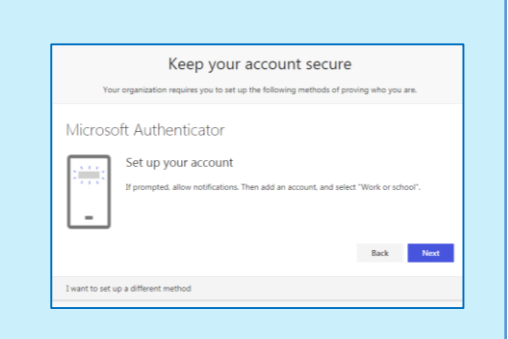
STEP 6:
You will receive an SMS text with a download link. CLICK the link to open in either the App Store or Google Play Store.



STEP 7:
The Microsoft Authenticator app will open in either the App Store or Google Play Store. CLICK to download.



STEP 8:
In your desktop browser window, CLICK "Next" under Set up your account.



MULTI-FACTOR AUTHENTICATION – MS AUTHENTICATOR (DESKTOP REGISTRATION)



STEP 9:
In the Microsoft Authenticator app, CLICK “Work or School Account” to set up a new account.

STEP 10:
In your desktop browser, there will be a QR code visible.

Step 11:
Using the Microsoft Authenticator app on your mobile phone, scan the QR code on your desktop computer screen.

Step 12:
On your desktop browser, you should receive a “Notification approved” message. CLICK “Next.”

STEP 13:
The Microsoft authentication process will then send you an automatic test notification to your mobile phone.

Step 14:
When you receive the notification on your mobile phone, CLICK “Approve.”

Step 15:
On your desktop browser, you should see a “Notification approved” message. CLICK “Next.”

STEP 16:
You have successfully set up the Microsoft Authenticator app on your phone and are registered for MFA. CLICK “Done.”